

FULL-TIME VACANCY EEO INFORMATION - Form BP-03

Job Title of Vacancy	Recruitment Sourced That Referred the Hiree:
Full time General Manager	Was in Mentoring program
Date Vacancy Opened:	Date Vacancy Filled:
02/13/19	02/13/19

Total Number of Persons Interviewed for the Vacancy:	0
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Name of Recruitment Source	Address	Contact Person	Telephone #	Total number of interviewees Referred by the Source for the Vacancy	Did the Source Request Notification?
<p align="center">This position was filled without a regular recruitment due to exigent circumstances: Following the unexpected death of the stations General Manager, the station needed to immediately , and without prior notice, hire a new manager to fill the open position in order to fulfill duties.</p>					
<p align="center">Tom Swank, a 50 yr employee, of Runnymede Inc., was mentoring Tom Medors, a 10 year employee, in the sales department, to take over as General Manager, on January 1st, 2020.</p>					

The following is contact information for the recruitment sources used in the hiring process at WNKO / WHTH Radio:

- **Otterbein College** – Center for Career & Professional Development
Ashley Strausser e-mail: astrausser@otterbein.edu
1 Otterbein College, Westerville OH 43081
(614) 823-1456

- **Ohio University** – Career and Leadership Development Center
e-mail: careerandleadership@ohio.edu
9 South College Street, Athens OH 45701
(740) 593-1000 Sarah Parker

- **Ohio State University** - School of Communications
e-mail: schofcomm@osu.edu
Dr. Carroll Glynn, Derby Hall, 154 N. Oval Mall, Room 3016, Columbus, OH
43210-1330
(614) 292-6291
- **COTC** – Career Development
Derek Thatcher e-mail: dthatche@cotc.edu
1179 University Drive, Newark OH
(740) 366-9453
- **OSU Newark** – Career Development
Derek Thatcher e-mail: dthatche@cotc.edu
1179 University Drive, Newark OH
(740) 366-9453
- **C-TEC** – Career Development
150 Price Road, Newark OH
(740) 366-3351
- **Ohio University Zanesville** - Career Services
Jarod Anderson e-mail: andersj6@ohio.edu
1425 Newark Road, Zanesville OH 43701
(740) 453-0762
- **Ohio Center For Broadcasting**
Gary James e-mail: gjames@beonair.com
9000 Sweet Valley Drive, Valley View OH 44125- 4220
(216) 447-9117
- **Specs Howard**
Mary Harms e-mail: mharms@specshoward.com
19900 W. Nine Mile Road, Southfield MI 48075
- **Opportunity Links / Licking County Ohio Means Jobs**
998 East Main Street, Newark, OH 43055
(740) 927-3993
- **OAB.org** – contacted via the internet: oab@oab.org
- **NAB.org** - contacted via the internet: nab@nab.org
- **AllAccess.com** - contacted via the internet: nderosa@allaccess.com
- **Radio-Online.com** - contacted via the internet
- **Referrals**

- **WNKO / WHTH** radio commercials “Help Wanted” advertising
- **Inter-Office Job Posting**
- **wnko.com**